2020-2021

Reason Not Tested and Required Documentation

Arkansas Department of Education
Division of Elementary and Secondary Education
Public School Accountability: School Performance Unit

Updated Spring Testing Calendar 2020-2021

Test/Vendor	Testing Window	Grades
The ACT (see the 2020-2021 Schedule of Events for grade 11 ACT testing information)	**Test Window 1** **Paper** : February 23, 2021 **Accommodated** : February 23-26, March 1-5, 2021 **Online** : February 23-25, March 2-4, 2021 **Test Window 2** **Paper** : March 9, 2021 **Accommodated** : March 9-12, March 15-19, 2021 **Online** : March 9-11, March 16-18, 2021 **Test Window 3** **Makeup only (no initial cohort testing)** **Paper** : April 13, 2021 **Accommodated** : April 13-16, April 19-23, 2021 **Online** : April 13-15, April 20-22, 2021	Grade 11 only
ELPA21 Summative	January 25–March 19, 2021*	English Learners K–12
ACT Aspire Summative	April 5–May 21, 2021*	Grades 3–10
Dynamic Learning Maps (DLM)	**Spring Instructionally Embedded Window** February 1–May 7, 2021	Qualifying students in grades 3–10
Istation: ISIP	**Spring:** April 1–May 14, 2021*	Grades K–2
Curriculum Associates: i-Ready **NWEA: MAP Growth** **Renaissance: Star**	**Spring** : April 12–May 21, 2021*	Grades K–2

*Please note important changes to spring testing windows.

Note to Districts and Schools

- Schools are responsible for testing all students during the testing window.

- The ADE suggests that schools test students at the beginning of the testing window.

Expected to Test

Each school district is responsible for ensuring that all students enrolled in the district are appropriately coded, accounted for and tested including:

- English Learners (EL)
  - Students in their first year in a US school take all subject tests
- Students with disabilities
- Students in an Alternative Learning Environment (ALE)
- Students in Therapeutic Day Treatment (TDT)
- Migrant students
- Students enrolled in Department of Youth Services (DYS)
- Transfer students (enrolling up to 4 days prior to the final day of the testing window)
- Homebound students

Students that are not Expected to Test

School districts are responsible for ensuring that all students included in their eSchool enrollment are appropriately tested OR have a documented reason the student will not test. The following students, if enrolled in your district throughout the testing window, are not expected to test:

- Home-schooled students
- Incarcerated students
- Students in Residential Treatment Centers (overnight care)
- Students in Youth Challenge - Students must go to Youth Challenge before the opening of the window and they are expected to stay through the duration of program
- Students in Job Corps
- Students attending another school district under a tuition agreement
- Students with a medical emergency or hospitalized for the entire testing window
- Students enrolled at the Arkansas School for Mathematics, Sciences and Arts
- Applicable eSchool Resident Codes:
  - 1 = resident home school student No ADM - not enrolled in a credit-earning course (as determined by the district)
  - 2 = resident home school student with ADM
  - 4 = resident home/private school student with ADM
  - 5 = Home/Private School Student in Virtual Environment

Reason Not Tested for ACT Aspire Codes

Reason not tested without the proper documentation will not be approved.

Assessment Format Code	Reason Not Tested Code	Reason	Excludes from Enrollment
ASPIRE	1	Absent on ALL days of the test administration, including the make-up test administration/expelled/suspended/student refused to test/homebound/COVID	No
		● No documentation is needed. *● This Reason Not Tested (RNT) code will count against the 95 percent tested. At least 95 percent of students in each student subgroup are required to test.*	
ASPIRE	2	Medical emergency/extended hospitalization - requires doctor's statement	Yes
		A student is physically unable to take the test. **Documentation**: ● This information must be on the doctor, medical clinic or hospital letterhead with the attending physician's signature. ● *The documentation must state that the student will be absent all days of the testing window to be removed by RNT.* ● The letter must address the student's limitations. ● The initial intake date and the date the student is released to go back to school must clearly be stated in the letter. *All of the above elements must be included in the letter for evaluation to the ADE.* **_Reason not tested without the proper documentation will not be approved._** **Examples of medical emergency/extended hospitalization:** ● Blindness caused by an accident ● Brain injury ● Stroke ● Heart attack	

		● Aneurysm	
ASPIRE	3	Residential Treatment (A long term treatment facility that provides treatment for students overnight) - Requires doctor's statement	Yes
		Documentation: ● This information must be on the treatment facility letterhead with the attending physician's signature. ● Treatment dates must clearly be stated in the letter from the initial intake date to the return to school date. ● The documentation must state that the student will be absent all days of the testing window to be removed by RNT. *All of the above elements must be included in the letter for evaluation to the ADE.* ***Reason not tested without the proper documentation will not be approved.***	
ASPIRE	4	Incarcerated	Yes
		Documentation: ● Incarceration: eSchool entry and withdrawal date. ● eSchool Plus withdrawal code 20. *The student can only be removed by reason not tested If the incarceration is the duration of the testing window.* ***Reason not tested without the proper documentation will not be approved.***	
ASPIRE	5	Deceased	Yes
		Documentation: ● An obituary from the newspaper or funeral home website. ● eSchool Plus withdrawal code 30. ***Reason not tested without the proper documentation will not be approved.***	

ASPIRE	6	Withdrew from school/Moved out of state	Yes
		Documentation: ● eSchool entry withdrawal screen print that shows the withdrawal code and the withdrawal date. ● A request for records from the out-of-state (receiving) school. ● If a student moves out of state during the testing window, and does not participate in the assessment, the student will count against reason not tested. ***Reason not tested without the proper documentation will not be approved.***	
ASPIRE	7	Student took alternate assessment	Yes
		Documentation: ● A copy of the test result from DLM. ***Reason not tested without the proper documentation will not be approved.***	
ASPIRE	8	Enrolled in a Home-School/Private-School	Yes
		Documentation: ● A request for records from the receiving school or ● eSchool entry withdrawal screen print that shows the entry and withdrawal dates and the withdrawal code used (11 Home-School,13 Private-School). **eSchool Resident Codes:** 1. Resident home school student no ADM 2. Resident home/private school student with ADM – enrolled in an academic course (as determined by the district) 4. Resident home school student interscholastic activity. 5. Home/Private School Student in virtual environment ***Reason not tested without the proper documentation will not be approved.***	

ASPIRE	9	Special education services for home/private school	Yes
		Documentation: ● A letter from the school's special education department stating the services that the student is receiving ● A copy of the student's transcript. ***Reason not tested without the proper documentation will not be approved.***	
ASPIRE	10	Youth Challenge/tuition agreement	Yes
		Documentation: ● A copy of the Youth Challenge letter stating the dates of enrollment. ● If the Youth Challenge stay is the duration of the testing window, then the student can be removed from reason not tested. ● A copy of the tuition agreement.	
DLM	1	Expelled/suspended/student refused to test/COVID	No
		● *This Reason Not Tested (RNT) code will count against the 95 percent tested. At least 95 percent of students in each student subgroup are required to test.*	
DLM	2	Medical Waiver Medical Emergency/Extended Hospitalization - Requires doctor's statement	Yes
		A student is physically unable to take the test. **Documentation**: This information must be on the doctor, medical clinic or hospital letterhead with the attending physician's signature. ● *The documentation must state that the student will be absent all days of the testing window to be removed by RNT.* ● The letter must address the student's limitations. ● The initial intake date and the date the student is released to go back to school must clearly be stated in the letter. *All of the above elements must be included in the letter for evaluation by DESE.* ***Reason not tested without the proper documentation will not be approved.***	

		Circumstances leading to Medical Waiver: ● Blindness caused by an accident ● Brain injury ● Stroke ● Heart Attack ● Aneurysm	
DLM	3	Special Treatment Center (approved residential) - Requires doctor's statement	Yes
		Documentation: ● This information must be on the treatment facility letterhead with the attending physician's signature. ● Treatment dates must clearly be stated in the letter from the initial intake date to the return to school date. ● The documentation must state that the student will be absent all days of the testing window to be removed by RNT. *All of the above elements must be included in the letter for evaluation by DESE.* ***Reason not tested without the proper documentation will not be approved.***	
DLM	4	Incarcerated at adult facility	Yes
		Documentation: ● Incarceration: eSchool entry and withdrawal date. ● eSchool Plus withdrawal code 20. *The student can only be removed by reason not tested If the incarceration is the duration of the testing window.* ***Reason not tested without the proper documentation will not be approved.***	
DLM	5	Deceased	Yes
		Documentation: ● An obituary from the newspaper or funeral home website. ● eSchool Plus withdrawal code 30.	

		Reason not tested without the proper documentation will not be approved.	
DLM	6	Withdrew from school/private school/home school/moved out of state	Yes
		Documentation: or ● A request for records from the receiving school ● eSchool entry withdrawal screen print that shows the entry and withdrawal dates. ● This screen print should also show the withdrawal code used. ● eSchool Plus withdrawal code 11 Home School. ● eSchool Plus withdrawal code 13 Private School. ● eSchool Plus withdrawal code 14 Moved out of state. ● If a student moves out of state during the testing window, and does not participate in the assessment, the student will count against reason not tested. ***Reason not tested without the proper documentation will not be approved.***	
DLM	7	Student took ACT Aspire	Yes
		Documentation: ● A copy of the test result from ACT Aspire. ***Reason not tested without the proper documentation will not be approved.***	
DLM	8	Home-Schooled for assessed subjects	Yes
		Documentation: ● The screen print should show the withdrawal code used. ● eSchool Plus withdrawal code 11 Home Schooled. ***Reason not tested without the proper documentation will not be approved.***	