

Instructions for Completing the Arkansas Fresh Fruit and Vegetable Program Application

One application for each school that is applying or renewing for a Fresh Fruit and Vegetable Program (FFVP) grant in the district is required.

Completing an application does not guarantee funding for new applicants. Funding will be based on Free/Reduced percentages and a complete application.

Complete the header portion of BOTH pages of the application, including district name, school name, school (not district) LEA number, and county.

Complete the top portion that includes the elementary school name, the email address for primary correspondence, and designate whether the application is for a new applicant or renewal applicant by checking the appropriate box.

For the Certification of Approval, include the name of the school in the statement. Then, have the School Cafeteria Manager, School Principal, Child Nutrition Director, and Superintendent each sign and date the Certification of Approval. Also, include each person's printed name, email address, and phone number.

The gray box at the bottom of page one will be completed by CNU.

Page two is comprised of a questionnaire. The questionnaire is to help you develop a plan for key components of the FFVP that will ensure successful implementation of the program. These questions were formulated by criteria that is highly encouraged by the United States Department of Agriculture and CNU.

Review application for completeness, then scan and email to the address listed on the application by the deadline.