

SY 2023-2024 Food Service Management Company Attestation Statement and Registration Form

Arkansas Department of Education, Division of Secondary and Elementary Education, Child Nutrition Unit

Please read and initial in the space next to each item.

1. My signature indicates that I will comply with all the terms and conditions contained in the 2023-2024 Request for Proposal (RFP) to operate as a Food Service Management Company (FSMC) in Arkansas Public Schools including Charter Schools.
2. I understand the United States Department of Agriculture (USDA) defines a FSMC as a commercial enterprise or a nonprofit organization that is or may be contracted with by the School Food Authority (SFA) to manage any aspect of the school food service (7 CFR 210.2) and will not represent the company as anything other than an FSMC when managing or proposing to manage any aspect of the school food service.
3. All procurement transactions must be conducted in a manner providing full and open competition. To ensure objective contractor performance and eliminate an unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, invitations for bids, or requests for proposals must be excluded from competing for such procurements. (2 C.F.R. § 200.319)
4. I understand that the USDA approved prototype RFP must be used and that no part of the RFP can be altered by the FSMC or the SFA without prior approval by the state agency.
5. I understand that amendments to the RFP or resulting contract may be initiated by the SFA or the FSMC but must be negotiated, agreed upon, and approved by the State agency at the time of renewal.
6. I understand and agree to comply with all federal rules, regulations, policies, guidance, and instructions of the USDA, as well as the State of Arkansas, and any local laws as they pertain to the Child Nutrition Programs including but not limited to: USDA regulations for Buy American provisions (7CFR 210.21(d); Professional Standards (7 CFR 210.30 and 235.11(g), SP 05 2020; Food Safety Guidance for School Food Authorities: Developing a School Food Safety Program Based on the Process Approach to HACCP Principles (SP 38-2013); Free and Reduced Eligibility, when applicable (7CFR 210, 220, 245); Food Distribution Program (7 CFR 250); Summer Food Service Program, when applicable (7 CFR Part 225); Uniform Administrative Requirements and Cost Principles and Audit Requirements for Federal Awards (2 CFR 200 & 400); Civil Rights Compliance and Enforcement – Nutrition Programs and Activities, (FNS Instruction 113-1, 11/8/2005).
7. I understand allowable costs will be paid from the nonprofit school food service account, net of all discounts, rebates, and other applicable credits accruing to or received by the contractor or any assignee under the contract to the extent the credits are allocable to the program.

Print Name _____ Title _____

Signature _____ Date _____

Company Information

Legal Company Name		
Contact Person		
Mailing Address (PO box or street address)		
City	State	Zip
Phone	Email	
Regional Contacts in Arkansas		
Name	Region	

Any affiliate or subsidiary of a parent company must register independently, using a separate form. Submit completed, signed form to: cnumeals.rfp@ade.arkansas.gov no later than **October 7, 2022, at 4:30 p.m. CST**